

ACN Webinar and Event registration - Terms and Conditions

Payment - ACN reserves the right to refuse attendance to non ACN members who have not paid in full for their registration. All registration payments must be received at the time of webinar or event registration

Cancellations Cancellation of a registration must be by email to acn.engagement@acn.edu.au.

Refunds - Refunds may apply if a cancellation notice is received more than 24 hours prior to the event. A refund will then be processed less a \$10 administration fee

If the cancellation notice is received less than 24 hours prior to an event no refund will be given.

Alterations to the program, cancellation or postponement the event- ACN reserves the right to make alterations to the event arrangements as published, either before or during the event. In the unlikely circumstance of the event being cancelled by ACN, a full refund will be made. Liability will be limited to the registration fee paid by the attendee. If, for whatever reason, the event is postponed or dates are changed, ACN shall not be liable for expenditure, damage or loss thereby incurred by the attendee.

Speakers at events Views expressed by the speakers at an event are their own. ACN does not accept liability for advice given, or views expressed, by any speaker at the event or any material provided to attendees by the speaker.

Insurance In the event that an attendee is unable to attend a face-to-face event for any reason, ACN is not responsible for any costs incurred by the attendee. It is the responsibility of the attendee to arrange appropriate insurance cover in connection with their attendance at the event. ACN does not accept responsibility for any costs, charges or fines incurred by attendees attending the event.

Photography and filming

For promotional purposes, there may be a professional photographer and/or videographer present during our face-to-face events. Attendees who do not wish to be filmed or recorded should advise the photographer/videographer onsite.

Also note all ACN's online events are recorded, including the Q&A portion of the event. These recordings are uploaded into ACN's CPD centre for member only access

Delegate details In the case of a webinar being sponsored, or containing an exhibition component, attendee contact details (name, organisation and state) may be provided on an attendance list to sponsors and exhibitors. An attendance list may also be provided to speakers/presenters prior to an event for their reference and to assist with the tailoring of content for their presentation. Attendees who do not wish to be included on an attendance list should indicate at the time of registration or email acn.engagement@acn.edu.au.

Additional terms & conditions for webinar speakers ACN may use the speaker's name and presentation materials in promoting attendance at the event.